

P&F COMMUNITY AGM

MEETING MINUTES



Date: Wednesday 25 November 2015
Time: 6.30pm
Venue: St Emilie's Catholic Primary School – School Library

Present: Tania Thuijs (Principal), Anne Aquino (AP), Stuart Munro (AP), Tina Pinnock (President), Karen Giglia (Treasurer), Lynsey Bills (Secretary), Juliana Chen, Carmel Manera, Melissa Jackson, Tracey Poinen, Victoria Paino-Povey, Lauren White, Michelle Vale, Jo Roberto, Tanya de Gooijer, Helen Airey, Paul Davis, Gayle Sarton, Simon Harvey, Honorine Enriquez, Sharon Janssen, Suzanne Gomes, Linda Dobson, Luis Cortez, Paul Gates, Glenn Rozario, Mengla Rozario, Grace O'Donnell, Wayne Allard, Becky Richards, Maria Harvey, Dan Naden, Kristy Foong, Ruby Carroll, Louise Corkhill, Jodie Ryan, Tracy Aroozoo, Chan Goodall, Alycia Thomas, Gillian Norris, Pat McDonald, Nicole Grima, Alison McEniery

Apologies: Simon Klass, Janice Klass, Marissa Munro, Fiona Allard, Daniela Walke, Kara Tilyard, Kim Reid, Julie-Anne Fleming, Evan Porter, Stewart Sutton

NO.	TOPIC	WHO	SUMMARY	ACTION ITEMS
1.	Welcome	Tina Pinnock		
2.	Reflection	Tania Thuijs		
3.	Minutes of 2014 AGM		Accepted: Nicole Grima Seconded: Pat McDonald	
4.	President's Report	Tina Pinnock	<p>Tina introduced herself and thanked everyone for attending.</p> <p>Tina confirmed that she will be stepping down from the P&F next year as her daughter heads off to high school, however she looks back at her time in the St Emilie's community with many happy and fond memories.</p> <p>I would like to take this opportunity of sincerely thanking the P&F Executive of 2015 - Mrs Karen Giglia, Mrs Lynsey Bills, Mrs Gillian Norris, Mrs Anne Aquino, Mr Stuart Munro and Mrs Tania Thuijs.</p> <p>A very special thank you to Kim and Ashana, our Front Office Staff; you have been so helpful and supportive of the P&F all year and your positive, friendly attitude has made such a difference to us all.</p> <p>Mrs Gillian Norris, your support of Karen with all things financial has been really amazing and we cannot thank you enough for your generosity of time throughout the year.</p> <p>Mrs Alison McEniery, while not an official executive member in 2015, you once again played an instrumental part in the P&F's success this year and I would like to thank her so much for her steady influence and practical support throughout the year. While it looked like you might have to leave the west to follow work, we are all very happy that you and your family will be staying on at St Emilie's after all.</p>	

A heartfelt thank you Mrs Rebecca Richards, who, despite having to recently travel back to the UK for a family funeral, had everything organised for what was going to be a wonderful BIG NIGHT IN with musical bingo and dancing. Unfortunately however ticket sales were slow and the night had to be cancelled.

Mrs [redacted] once again organised the Entertainment Books for us this year and we are very grateful. As there are no outlays, everything we make is pure profit. Well done and many thanks to all those families who supported this initiative.

To Mrs Donna McMillan and Mrs Rachel Davies many thanks for making the time in your busy lives to run the school banking each Monday. This community service draws a small commission that is received with gratitude.

To families who bought raffle tickets, sold raffle tickets, cooked sausages, made muffins and milos, sold icy poles and hot cross buns, donated wine, donated prizes, distributed flyers and more this year -THANK YOU SO MUCH! Every little amount adds up and every child ultimately benefits from our collective efforts.

Thank you to our hard working staff for all your support throughout the year and a very special thank you to our P&F Class Reps who have supported us by keeping your year level families informed and by organising social class get-togethers.

Ideally the P&F would like to finalise the class reps for 2016 before the end of this year, as we would like to use our reps more effectively moving forward. We would urge any parents who have a genuine desire to support the community-building of our school to please put your name forward either this evening or via the school office.

Fete Committee

This year Mr Stewart Sutton, Mrs Maria D'Amato, Mr Simon Loader, Mrs Monica Carroll, Mrs Anna Parker, Mrs Tiffany Gates, Mrs Nicole Grima and Mrs Janice Klass have formed our School Fete Committee. Mr Gary Millar, our former Board Chair has also kindly offered to assist the committee after his work on the St Brigid's school fete this year.

The fete is to be held on **SUNDAY the 20th March 2016** and it is anticipated to be the major fundraiser for the year. It goes without saying that this is a huge undertaking and each and every family will be needed to assist in one way or another. Please get behind the P&F as we strive to raise the significant funds needed for the upgrade to the Junior Undercover Area.

Finally, thank you to **Tania , Anne and Stuart...**

I wish the P&F every success for 2016 and I wish all St Emile's families the very best for the years ahead.

NO.	TOPIC	WHO	SUMMARY	ACTION ITEMS
5.	Treasurer's Report	Karen Giglia/Gillian Norris	<p>Karen introduced herself and thanked the Leadership Team, in particular Gillian Norris who has done a wonderful job in supporting the P&F, in particular providing the financial reporting. Thank you to also Alison McInierey for your support in sourcing grants and other items the P&F can take advantage of, for the benefit of our children.</p> <p>This year the P&F fund raising activities were the Bunnings Sausage Sizzles, Hot Pasta's, Milo and Muffins, Disco, Family Fun Day, Entertainment Books Commission, Student Banking Commission, P&F Wine Raffle.</p> <p>Thank you to the families who nominate St Emilee's through businesses such as Farmers Direct, Bubbler and ECO.</p> <p>The Milo Muffin/Subway, Ice Cream Treats were well organised by Alison McEniery and well supported by families. Thank you very much Alison, as always, your assistance and organisation throughout the year has been invaluable.</p> <p>Additional commissions were received from Advance Photography, Coffee Van, Commonwealth Bank, Bubbler.com and Farmers Direct.</p> <p>The culmination of all these activities has raised much needed funds for our school as shown on the power point financial report (attached).</p> <p>It has been another successful year - thank you to families and to the Committee for a very successful 2015.</p> <p>Karen also confirmed that due to family and work commitments she wouldn't be nominated as part of the P&F Executive for 2016, however is hoping to support the P&F and the school in fundraising activities where she can.</p>	
6	Election of Office Bearers for 2016	Tania Thuijs	<p>Executive Renominating:</p> <ul style="list-style-type: none"> - Lynsey Bills (Secretary) <p>New Nominations for 2016</p> <ul style="list-style-type: none"> - Alison McEniery: President - Rebecca Richards: Vice President - Nicole Grima: role to be determined <p>Accepted: Karen Giglia Seconded: Tina Pinnock</p>	

Meeting Close: 7.00pm