ST EMILIE’S SCHOOL UNIFORM POLICY

Uniform Rationale
Here at St Emilie's we believe that a school uniform:

• Provides a sense of identity for students attending our school.
• is a way for parents and staff to assist children adopt a sense of pride in both their personal appearance and in St Emilie’s School
• prevents students focusing on fashion trends here at school
• prevents unnecessary and in some cases hurtful comparison and competition among students in regards to what they wear
• provides an economic means of clothing children over their years of schooling

It is a compulsory requirement of enrolment here at St Emilie’s that all students wear the correct school uniform at all times.

Parent cooperation and positive reinforcement by staff and Uniform Shop Coordinators in regard to adhering to the school uniform policy, are the preferred approaches used to ensuring students wear the school uniform correctly.

Comfort
Regular physical exercise makes a difference to our children's health and wellbeing. Movement and daily physical activity helps the brain to anchor new information, improve memory, maintain alertness and increase efficiency. For these reasons we are supportive of smart, easy-care uniforms that all children can move freely in and feel comfortable in.

Care of the Uniform
It is strongly recommended that to reduce fading and to get maximum use of the school uniforms, the following care is taken:

1. Add salt to the first COLD wash.
2. Always wash uniforms in cold water.
3. Do not soak garments.
4. Dry out of direct sunlight or turn the garment inside out.

While it may sound unusual, we also recommend that school uniforms are washed in dishwashing detergent rather than washing powders, as most washing machine powders contain some bleach.

Wearing of the Uniform
Parents are expected to ensure that children are wearing the correct school uniform prior to leaving home each day. To maintain the integrity of our uniforms, and in keeping with enrolment expectations, only 'school issued' uniforms are to be worn; clothing purchased from other retailers is not acceptable.

Enforcement of the School Uniform Policy
Students who do not wear the school uniform correctly may be excluded from an activity such as excursions or sport. Students must bring a note if they are unable to wear any part of the school uniform correctly. If there is no parent note, the following consequences will apply:

1. A verbal reminder to the student
2. If a student comes to school on the next day in an incorrect uniform without a note from their parent, the class teacher will send home a BREACH OF UNIFORM NOTE, which requires immediate parent attention and cooperation.
3. If repeated breaches of school uniform policy occur, a member of the school Leadership Team will contact parents directly.

Uniform Exemption Note from Parents
If your child comes to school without an appropriate school uniform, the parent must provide an exemption note. Please see Attachment 1.

TRANSITION UNIFORM
From 2012 we have been simplifying and aligning the school uniform from Years 1-6, which will ultimately provide a cost saving to parents and allow more ability for families to 'pass on' uniforms to siblings.
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**IMPORTANT**

From Semester 2, 2014, old style uniforms such as spandex skorts, fleece jackets/vests, knitted jumpers, microfibre jackets are not permitted to worn. As this is the final transition year, Year 6 students 2014, will be accommodated so that parents are not unnecessarily financially burdened. In saying this, individual students may require the purchase of for example, a new pair of skorts, should they be found to be extremely small, tight or faded.

All items stated below are compulsory from Semester 2, 2014 and from the uniform shop only, no external shop clothing must be worn.

**Junior/Senior - Years 1 to 6 [Summer]**

1. Navy Blue Logo Shirt
2. Navy Blue Button Skorts
3. Navy Blue Spandex Shorts (Boys Years 1 – 3)
4. Navy Blue Button Shorts (Boys Year 4 – 6)
5. White high anklet socks
6. Black shoes *(Velcro/ Lace up)*

**Junior School - Years 1 to 3 [Winter]**

1. Navy Blue Logo Shirt
2. Navy Blue Long Cotton Track Pants
3. Navy Blue Logo Jacket

**Senior School - Years 4 to 6 [Winter]**

1. Navy Blue Trousers or Track Pants
2. Navy Blue Logo Polo Shirt
3. Navy Blue Logo Jacket

**Sports - Years 1 to 6**

1. House Shirts  
   *(MacKillop/DeVialar/Gannon/Mazenod)*
2. Sports Shirts *(avail to Years 1-3 from 2015)*
3. Sports Shorts *(now avail to Years 1-3)*
4. Sports Bag / Excursion Bag

**Hair**

Shoulder length or longer hair must be tied back and secured with school or hair-coloured elastics. Ribbons, hair bands or hair clips must be yellow-gold or navy blue. Hair dye and the over use of hair styling gel is not permitted.

**Jewellery**

The following jewellery restrictions are primarily for health and safety reasons however, as with the rest of the uniform, also ensure that what students wear is for practical reasons rather than as accessories.

**Earrings:** Plain silver or gold studs or small sleepers are allowed with one earring per ear.

**Watch:** Students are only permitted to wear an appropriately sized watch – ideally a black or navy band. No bright/fluoro bands are permitted.

No other jewellery other than a simple chain with a small religious cross or medallion is permitted.

**School & Sport Shoes**

Black, **SPORT shoes**, lace-ups or velcro, are compulsory. These are available from most larger sports retailers. Please note that elastic-sided boots or skate/casual shoes are not permitted.

Black sport shoes have been selected so that **students only need to wear ONE pair of shoes all week** - for fitness/sport lessons, for playing and running at recess and lunch and for regular school activity. Parents are reminded that it is your responsibility when purchasing new shoes to purchase a pair of black shoes that fit well, are supportive around the ankle and that can be used as a sport shoe. While upper primary students may try to persuade you otherwise, any other colour or type is not acceptable.
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Socks

**White high anklet socks.** These are now available for purchase from the uniform shop and compulsory from 2015. No stripes, frills or coloured base socks are to be worn.

![Sock Image]

Available Socks sizes:
9-12 / 13-3 / 2-7 / 7-11 / 11-14

Labelling:

Please clearly label all parts of your child’s school uniform clearly each year. Unlabelled uniforms make it extremely difficult to follow up.

School Bag / School Hat / Library Bag

All these compulsory school items are to be purchased from the school uniform shop and are only for students in Years 1 to Year 6. They all feature the school logo.

Our school bags have been endorsed by the “Australian Physiotherapy Association”, and now come with a lifetime warranty.

Class Excursions

The uniform required for an excursion will always be detailed on a permission note.

Ordering / Purchasing Uniforms

**Shop Hours:**
Tuesday 2:30pm – 3:30pm
Thursday 8:15am – 9:15am

The Uniform Shop will be open before the start of each new school year. Times and dates will be advertised in the school website and outside uniform shop.

Uniforms may be purchased from the Uniform Shop during shop hours or orders can be placed, at any time, through the Office.

All orders will be filled as soon as possible however, if stock is not available, you will be advised of the expected delivery date. Payment is required before any items will be sent home.

ACCESSORIES:

Hair Accessories

The Uniform Shop now stocks “Pritti” hair accessories in school colours (navy blue/gold), please do not hesitate to pop in and view our range.

![Hair Accessories Image]

Girls Opaque Tights

Navy Blue 70 Denier tights can be worn as part of the winter uniform and can be worn under school skorts, without socks. These are available from the uniform shop at a competitive price.

![Tights Image]
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**Scarf**

- Fringe edged scarf, 180cm length
- Polar fleece fabric
- Durable & lightweight
- Warm & soft
- Washable in cold water

**SECOND HAND UNIFORMS**

As the uniform shop is quite small and run by volunteers, we are unable to accommodate a second hand uniform service.

The Uniform Shop has an exercise book into which you can place your name, contact details, description of goods and price. The idea is for parents to make contact directly and exchange. This book will be available to all families.

If you have secondhand items to sell or simply give away, please ensure they are in good condition.

**RETURN & EXCHANGES**

The Uniform Shop has tagged all clothing with a plastic tagger. These tags are not to be removed if returns and exchange are required.

The Uniform Shop will provide an exchange or refund within the following guidelines.

- If you wish to return any items because of incorrect sizing, we will offer an exchange as long as the item(s) are not pre-washed, worn, altered, dirty, damaged or untagged and returned in a timely manner.

- If the uniform is deemed faulty, we will return it to the manufacturer.

Refunds will not be given if you simply change your mind, therefore please consider your purchase carefully.

**UNIFORM SHOP COORDINATORS**

Pat MacDonald and Chloe O’Leary

Parents are reminded that while the Uniform Shop is the responsibility of the School Administration and Leadership Staff, the day to day running of this service is carried out by two generous and highly capable volunteer parents.

This means that parents are expected to show the same respect and care to these volunteers as they would to any other staff member.

Thank You