

ST EMILIES CATHOLIC PRIMARY SCHOOL

P&F MEETING MINUTES



ST. EMILIE'S CATHOLIC
PRIMARY SCHOOL

Date: Wednesday 3 August 2016
Time: 6.00pm
Venue: Staff Room, St Emilie's Catholic Primary School

Present: Tania Thuijs (Principal), Anne Aquino (AP), Alison McEniery (President), Lynsey Bills (Secretary), Rebecca Tennant, Tiffany Gates

Apologies: Stuart Munro, Nicole Grima, Rebecca Richards, Fiona Allard

NO.	TOPIC	WHO	SUMMARY	ACTION ITEMS
1.	Welcome	Alison McEniery		
2.	Prayer	Tania Thuijs		
3.	Minutes of Previous Meeting (Acceptance)		Unavailable	
4.	President's Report	Alison McEniery	<p>Welcome Thank you to everyone for attending this evening.</p> <p>Music Trivia Night Thank you to all those families who bought tickets, helped with set up and on the night. A huge thank you to the staff who served drinks and food and supervised in kids club. It was a great night of fun and raised some funds for our school.</p> <p>We will be looking for ideas as to whether we want to hold a parent fundraiser next year and/or an outdoor family movie night.</p> <p>Election Sausage Sizzle Thank you to all those families that baked, purchased and helped with set up for the election sizzle. We sold out of baked goods and nearly all the sausages too. Great opportunity to raise funds from outside the school.</p> <p>Disco Thank you to parents and staff who assisted with set up and running of the disco. A huge thank you to Glenn Cogger, who built the telephone booth used in the entry to the hall. The children had a great time dancing and playing games.</p>	Send out Certificates of Appreciation to Sue Ellery, Café Rosso and Gloucester Park for their donations.

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			<p>Congratulations Congratulations to Daniela Walker and her husband on the arrival of Penelope. Congratulations to Dan Naden and Cassie on their engagement.</p> <p>Please let Fiona Allard or front office know if anyone in the school community has had a baby, a death in the immediate family or are unwell in hospital so that we can send a card on behalf of our school community.</p> <p>Class Lists Bec has finished compiling the contact list emails. Hopefully these will be available for distribution soon. Will follow up with Bec when she returns this week from the UK.</p> <p>Second hand uniforms The uniform shop will run the second hand uniform service. Pat MacDonald is in the process of putting together a policy/procedure document and information sheet for families. This will be sent out to all families when completed.</p> <p>School lunches online There have been a few issues with lunches including missing meals, hot meals delivered cold and hot food leaking. I have been liaising with Kate from school lunches online and she is working to resolve and that has improved.</p> <p>If you child does receive a cold meal that is supposed to be hot ask them to let you know so that you can email school lunches online to get a credit for that meal.</p> <p>We are still after volunteers to deliver the lunches every Wednesday. If you are available please contact myself or the front office. A policy and procedure document in now available in the P & F drawer at the front office to assist volunteers.</p>	<p>Tania to follow up with Admin team re distribution.</p>
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NO.	TOPIC	WHO	SUMMARY	ACTION ITEMS
5.	Treasurer's Report	Nicole Grima	<p>Current Balance (as at July 2016) \$29,182.29</p> <p>TERM 1 PROFIT: \$1,092.94</p> <p>TERM 2 PROFIT: \$1,379.02</p> <p>FETE PROFIT: \$25,000</p>	
6.	Principal's Report	Tania Thuijs	<p>Fruit of the Holy Spirit Focus</p> <p>Our whole school FOTHS focus for the next 5 weeks is LOVE. Class focus:</p> <ul style="list-style-type: none"> ➤ PP – Showing love by using good manners and being positive and friendly ➤ Yr 1- Showing love by letting others know I care ➤ Yr 2- Showing love by celebrating and accepting differences ➤ Yr 3- Showing love by being of service to others ➤ Yr 4 - Showing love by respecting self, others and the environment ➤ Yr 5 - Showing love by forgiving others and myself ➤ Yr 6 - Showing love by maintaining positive and healthy relationships with others <p>QCS Climate Survey Results</p> <p>Our first Pupil Free Day this term was a wonderful opportunity to examine our 2016 Cultural Survey results. This survey is conducted in Term 2 each year by an external service provider called INSIGHT, who provide West Australian Catholic schools with valuable feedback data on the perceived 'climate' of a school from the perspective of staff, students, families and our community as a whole. While the data is designed for internal school use, assisting school teams to identify strengths and areas for improvement and growth, there is no doubt that our whole community has so much to celebrate in terms of what the data revealed. Our school results clearly showed the very high degree of confidence that all stakeholders have in staff and the leadership team here at St Emilie's.</p> <p>Our trajectory across all areas, displays very high, positive, incremental growth well above the Australian mean in the areas of Student Wellbeing, Community Engagement, Organisational Climate, Teaching Climate and Catholic Culture.</p> <p>Have you heard the news?</p> <p>Over the school holidays Mrs Daniela Walker had her first baby, little Penelope Jones Walker. She is a delightful bundle of cuteness and both mother and baby are doing well.</p>	

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Staffing

Mrs Kim Reid will not be returning to St Emilie's and the Front Office until 2017, in order to give herself every opportunity to recover from the back injury she sustained in a car accident last year.

Miss Chara Hynes has joined us in Year 6, replacing Mrs Jodie Ryan while she is on leave. Chara has many years of experience as a teacher and has also worked in the school leadership area.

Mrs Anne Aquino has now returned from her Acting Principalship in Narrogin during first semester and we are enjoying having three of us to share the leadership responsibilities this term.

A huge thank you to Maria Harvey and Tracy Aroozoo who so ably took on extra leadership roles in Anne's absence.

Final Year Intern Students

We have 6 students from Notre Dame throughout Term 3:

- Chanel Livesey in 2G with Lauren White
- Ana Po in 4G with Ruby Carroll
- Sophie Monteleone in 4B with Louise Corkhill
- Tobiasz Miller in 5G with Alycia Thomas
- Alex Lerede in 6G with Dan Naden
- Benjamin Paterniti in PE/Health with Paul Davis

Parents are reminded of the wonderful opportunity our children have to benefit from having an extra teacher in the room, bringing with them some fresh new ideas, knowledge, energy and a desire to do well. We wish them all the very best and thank them for the contribution they are making to learning and school life here at St Emilie's.

Performing Arts

The Performing Arts Festival is once again upon us and St Emilie's has, and is, being proudly represented in the following ways:

- Declan Cooper Year 6 - Christian Bible Reading
- School Band • Christian Dance • Dance Troupe

So far both Declan and the School Band have received excellent commendations for their efforts and suffice to say that we are all very, very proud of staff and students involved.

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This year our Christian Dance Performers are dedicating their dance in memory of Phillip Lombardo. Students decided that this would be a wonderful way to express their affection and prayerful thanksgiving for a little boy who touched all our hearts. Their costume also reflects the wonderful affinity Phillip had for all things superhero!

The dance will be performed on Thursday 4th August between 9am – 12.00pm at Mercy College, Corner of Mirrabooka Avenue and Beach Road Koondoola.

St Emilie's House Cross Country and Interschool Cross Country

The 2016 House Cross Country on Friday 22nd July was blessed with good weather and some great team spirit! Every student joined in, no matter whether running was 'their thing' or not. This is of course encouraged and celebrated. Winners went through to the Interschool competition, which was held on Friday 29th July at Tomato lake. There were some outstanding individual performances on both these days and staff are to be commended on the organisation of both events. Many thanks to all those parents and grandparents who also attended – it was great to see you there and it all adds to the atmosphere!

First Holy Communion Parent Workshops

These were held last week for all students making their First Holy Communion in coming weeks. Thank you to all families for your support of staff and students by attending this important opportunity to connect with both knowledge and with our shared faith. Year Four parents should have signed up to one of the following masses.

First Holy Communion Masses Saturday, August 13 at 6.30pm Mass Sunday, August 14 at 9.00am Mass Saturday, August 20 at 6.30pm Mass Sunday, August 21 9.00am Mass Saturday, August 27 at 6.30pm Mass Sunday, August 28 at 9.00am Mass Saturday, September 3 at 6.30pm Mass (if required)

The Parish liaison person in regard to all Sacramental questions is Mrs Lyn Harkins and she can be contacted via email at: lharkins@iinet.net.au

School Disco

The School disco was another wonderful success thanks in no small part to the efforts of Alison McEniery and her team of parent helpers, staff and students. Students had a great time and it was a real pleasure to see them really enjoying themselves in a safe space. Well done to all involved.

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OSHCLUB

Reminder OSHCLUB is our onsite, Before and After School Care Service Provider, which operates Monday to Friday each school term, and supports any family who requires child minding for students from Kindy to Year 6, before and/or after school, outside of the start and finish times: <https://www.oshclub.com.au>

Father Anibal leaves St Emilie's

At the school disco we farewelled Father Anibal by singing a song in his honour. Father leaves us to take up a new appointment as Parish Priest of the East Vic Park Parish. He will be very missed by us all but as he is not far away, we will certainly catch up throughout the year. On behalf of us all, Father was presented with a gift to say 'thank you' for the many special ways he contributed to our whole community and to wish him well in the years ahead.

Long Service Leave

I will be taking my Long Service Leave over Term 4 2016 and Term 1 2017. I am very much looking forward to some time for rest and renewal while also being a part time Nanny! During this time Mrs Anne Aquino will assume the role of Acting Principal throughout Term 4 2016, while in Term 1 2017 Mr Stuart Munro will take on the role. Both these Assistant Principals are highly capable and competent leaders in their own right and I confidently leave the school in their hands during my absence.

I trust that the community will wholeheartedly support them during this time, as you have done so generously with me for the past 5 years.

Save the Date – OPEN NIGHT 2016

Open Night 2016 will be held on Wednesday 14th September from 4-6pm in Week 9 of this term.

So far we have had an Art, Science and Cultural Studies focus in the hall to showcase some of the learning opportunities that students at St Emilie's are so lucky enough to be part of in these learning areas. Given our movement to 1:1 from Years 4-6, and to highlight the changing role that ICT plays in the 21st century learning environment, this year in the hall we will showcase some of the learning opportunities students have had from K-6, looking through an ICT lens.

Classrooms are also open for all families to enjoy a walk through.

The annual BOOK FAIR will also be set up as a way of boosting your child's home library while also supporting our school library collection.

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7.	BUSINESS ARISING FROM PREVIOUS MINUTES			
7.1	Father Chien's Visit to Family in Vietnam	Tania Thuijs/ Previous Minutes	Ongoing goal, trying to get health better first aiming to organise a flight back to Vietnam for Sep 2016.	Tania to arrange meeting with Father Chien and confirm if he would like to return to Vietnam this year and look to arrange flights
7.5	Online School Lunch Orders	Previous Minutes	See President's Report	Extra meals to be purchased and kept in freezer as spares
7.7	Aussie Farmers Direct	Previous Minutes	Lynsey: Queried whether St Emilie's were still participating in the School's program with Aussie Farmers Direct as tried to register the school and couldn't find on website and was informed by Call Centre no longer on list.	Stuart to investigate and re-register school. Notification to Parents to re-register if shopping with Aussie Farmers.
8.	NEW BUSINESS			
8.1	Sanatize	Lynsey Bills	Local Fundraising opportunity for St Emilies. Sanatize is a newly created hand sanitizing product available in different flavours and sizes. The product was created by a local Mum who, through her business, also supports local charities. Lynsey to send information regarding Fundraising opportunities to P&F Committee for review at next meeting.	
8.4	Sports Carnival – Subway	Alison	Order forms will be sent to Parents and requested to return by 09/09	Alison to send forms
8.5	School Uniform	Lynsey	Previously we have discussed the need for new Uniform Coordinators next year – LB questioned what is happening and whether we need to start planning for this at the next P&F meeting. LB also queried the quality of the uniforms as the shorts that she purchased at the beginning of the year were discoloured, despite washing correctly. LB wondered if anyone else had experienced the same or whether the school had received any feedback.	Tania to discuss with Pat MacDonald and revert at next meeting.
8.5	AOB – Around the Table	ALL	Tania encouraged all attendees at the meeting to voice their suggestions, ideally by emailing ahead of the meeting ccing Tania Thuijs (Principal); Office; Alison McEniery (President) and Lynsey Bills (Secretary).	

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TERM 2: IMPORTANT DATES

WEEK	DATE	EVENT
4	Monday 8 August	MacKillop House Day
4	Wednesday 10 August	Milo & Muffin Order Forms Due
5	Monday 15 August	Pupil Free Day
6	Wednesday 24 August	Two-Way Interviews K-PP Three-Way Interviews Years 1-6
6	Friday 26 August	Performing Arts – Creative Dance at PCEC
7	Wednesday 31 August	Book Week Dress Up & Buddy Activity Day
7	Wednesday 31 August	P&F Meeting 8.45am
7	Friday 2 September	Father's Day Breakfast
8	Wednesday 7 September	Community Mass – 8am
8	Friday 9 September	House Field Events Day Years 4-6
8	Saturday 10 September	Busy Bee – TBC 8am – 12pm
9	Monday 12 September	Di Vialar House Day
9	Wednesday 14 September	School Open Night 4pm – 6pm
9	Friday 16 September	House Athletics Carnival – Ern Clark
9	Friday 16 September	P&F Subway and Coffee Van – House Athletics Carnival
10	Wednesday 21 September	Footy Colours and Mission Day
10	Thursday 22 September	LAST DAY FOR STUDENTS

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2016 P&F EVENT LIST

Date	Event	Comments
Wednesday 17 August	Milo & Muffin Morning Recess	
Friday 16 September	Subway Lunch – Sports Carnival	
Wednesday 9 November	Ice-Cream/Jelly Morning Recess	
Friday 2 December	Edudance/Christmas Concert – School Oval	

CLASS REPS 2016

Kindy Gold	Celine Marciano & Ranelle Dixon	Year 3 Gold	Sharon Pandal (Masseni) & Julie Elliot
Kindy Blue	Jacquelyn Searle	Year 3 Blue	Vicki Elloy
Pre-Primary Gold	Teena Wheat & Tanya Dellaca	Year 4 Gold	
Pre-Primary Blue	Lisa deJong	Year 4 Blue	Kerrie Ross
Year 1 Gold	Sarah Calvert & Vicki Elloy	Year 5 Gold	Elly Chia
Year 1 Blue	Amy Andrews, Amanda Fuller & Sharon Audino	Year 5 Blue	Kellie Blythe
Year 2 Gold	Teena Wheat	Year 6 Gold	Pat MacDonald
Year 2 Blue	Rebecca Tennent	Year 6 Blue	Pat MacDonald