

## **P & F Information 2017**

To our new families, we would like to welcome you and your family to St Emilie's and to our current families welcome back! The aim of the P & F committee is to provide students and teachers with equipment and funds to enhance the educational opportunities for everyone at St Emilie's. We are also about information and idea sharing, building community and fun opportunities for families to get to know one another and create friendships.

We would encourage each family to consider what they can do to support the P & F in their activities. We appreciate any help given be it covering library books, barbecuing at family fun night, supervising at the disco, sorting orders, delivering lunch orders.

P & F meetings are held twice per term in weeks 3 and 7 in the staff room. All families are very much welcome and encouraged to attend. We will be trialling morning meetings in week 3 this term instead of the evening meeting. For our first meeting in Term one 2017 we will be holding a morning tea on Wednesday, 15<sup>th</sup> February 2017 at 9am in the staff room.

### **P & F Executive**

**President -** Alison McEniery

**Vice President -** Rebecca Richards

**Treasurer -** Nicole Grima

**Secretary -** Tiffany Gates

We can be contacted via email – [pandf@stemiliescps.wa.edu.au](mailto:pandf@stemiliescps.wa.edu.au)

**Pastoral Care Representative:** Fiona Allard is the P & F Pastoral Care Rep. Fiona's role is to send cards to school families and staff for births, engagements, weddings, and condolences. Organising meal rosters, assistance with transport etc for school families in need. If you or a family you know would benefit from pastoral care program please email Fiona at [pastoralcare@stemiliescps.wa.edu.au](mailto:pastoralcare@stemiliescps.wa.edu.au)

**Lead Class Representative:** This is the first year we will be having this role and Vicki Elloy has offered to take it on. Vicki will be a support person to class reps especially to those who have not been a rep before and will liaise between class representatives and P & F.

**Class Representatives:** If you would like to volunteer to be a Class rep for your child's class this year please complete the form in your family pack. If you would like more information on what is involved in being a class rep please email [pandf@stemiliescps.wa.edu.au](mailto:pandf@stemiliescps.wa.edu.au) putting "class rep" in the subject line or call the front office.

**Class Contact lists:** Please complete the form in your family pack if you want to be included on the contact list for each child's class.

**Volunteering for 2017 Events:** We would really appreciate it if every family could complete this form and return by the 17<sup>th</sup> February. It has been included in your family information pack.

We are also seeking a parent to coordinate Wednesday lunch delivery which would involve completing the delivery roster for each term and contacting volunteers to fill in for parents that are unable to attend on their rostered day. Please email [pandf@stemiliescps.wa.edu.au](mailto:pandf@stemiliescps.wa.edu.au) putting "lunch coordinator" in the subject line.

**School Lunch online:** School lunch online deliver ordered lunches to school every Wednesday. This is a service provided by the P & F but we do not raise any funds from this service. To create an account, go to [www.schoollunchonline.com.au](http://www.schoollunchonline.com.au) and register. If you already have an account, please ensure you have updated your child's class for 2017.