



## APPLICATION FOR CHRISTIAN / COMMUNITY SERVICE REQUEST AT ST EMILIE'S CATHOLIC PRIMARY SCHOOL

In order for a former student to be considered for a placement here at St Emilie's Primary School, the following form must be completed and returned to the School Office at least **two weeks** prior to the service day, made attention to: **The School Leadership Team.**

Please note that unless the request is for **recognised school service hours**, accompanied by an official high school document for **acknowledgement of service** hours for us to sign and relevant **insurance form**, the application is unfortunately, unable to be considered.

*For any application of more than one day, St Emilie's must be contacted directly by the high school with all the relevant paperwork and insurance forms provided.*

**Date:** \_\_\_\_\_

### Dear St Emilie's Leadership Team

I am writing to seek your approval for attending St Emilie's on \_\_\_\_\_(day) \_\_\_\_\_(month) \_\_\_\_\_(year) to complete \_\_\_\_\_ hours of my:

- CHRISTIAN SERVICE requirement for Year \_\_\_\_\_ (Year level)  
 COMMUNITY SERVICE requirement for Year \_\_\_\_\_ (Year level)

**The high school I attend is:** (Please circle)

Corpus Christi                      St Norbert's                      Lumen Christi                      Emmanuel College  
Mazenod College                      St Brigid's College                      Other \_\_\_\_\_

I understand that in order for my application to be considered, this form must be completed, signed and received by the St Emilie's School Leadership Team **at least two weeks** prior to the date of my request.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Name of Authorised High School Representative : \_\_\_\_\_

Position: \_\_\_\_\_

Description of Christian/Community Service: \_\_\_\_\_

Insurance Form attached

Signature of Authorised High School Representative : \_\_\_\_\_